



Protected Areas Network Fund

Bureau of Fisheries Building, Malakal, Ice Box Road

P.O. Box 6094, Koror, Palau 96940

Phone: (680) 488-FUND (3863) | Direct: (680) 488-1313

Email: info@palaupanfund.org

APPLICATION FOR EMPLOYMENT

The Protected Areas Network Fund (PANF) is an equal opportunity employer; does not discriminate against otherwise qualified applicants on the basis of race, sex/gender, religion, or ethnic origin.

PERSONAL:

Name _____ Date _____
Last First Middle

Physical & Mailing Address

City /State Zip Code

Position Sought _____ Full Time Part Time

Date Available _____ Salary Desired _____ Mobile Phone # _____

Phone Number: _____ Email Address: _____

Social Security Number : _____ Are you over 18 years old? Yes ___ No ___

Are you legally eligible for employment in the Republic of Palau? Yes ___ No ___

(If offered employment, you will be required to provide documentation to verify eligibility.)

EDUCATION: Please indicate education or training which you believe qualifies you for the position you are seeking.

High School: No. of Yrs Completed (circle one) 1 2 3 4

Diploma: Yes ___ No ___ **G.E.D.:** Yes ___ No ___

School(s) _____ City/State _____

School(s) _____ City/State _____

College and/or Technical/Vocational School:

Number of Years Completed (circle one): 1 2 3 4

School(s) _____ City/State _____

Major _____ Degrees Earned _____

Minor _____ Degrees Earned _____

Other Training or Degrees: (Please attach separate sheet if needed)

School(s) _____ City/State _____

Course _____ Degree/Certificate Earned _____

PROFESSIONAL LICENSE OR MEMBERSHIP:

Type of License(s) Held _____

State of [State Name] License Number _____

License Expiration Date _____

Other Professional Memberships _____

You need not disclose membership in professional organizations that may reveal information regarding race, sex/gender, religion, or ethnic origin.
--

SKILLS :

Microsoft Word____ Excel____ Power Point ____

Other Software Skills _____

RECORD OF CONVICTION :

During the last ten years, have you ever been convicted of a crime other than minor traffic offense? ___ Yes ___ No

If yes, explain: _____

EMPLOYMENT: List last employer first, including U.S. Military Service (starting with most recent)

May we contact your present employer? ___ Yes ___ No

If any employment was under a different name, indicate name: _____

Employer _____ Address _____

Telephone _____ Position _____

Dates of Employment: From _____ To _____
Mo/Yr Mo/Yr

Salary _____ Supervisor _____ Department _____

Duties _____ FT ___ PT ___ No. of Hrs. _____

Reason for Leaving _____

Employer _____ Address _____

Telephone _____ Position _____

Dates of Employment: From _____ To _____
Mo/Yr Mo/Yr

Salary _____ Supervisor _____ Department _____

Duties _____ FT ___ PT ___ No. of Hrs. _____

Reason for Leaving _____

Employer _____ Address _____

Telephone _____ Position _____

Dates of Employment: From _____ To _____
Mo/Yr Mo/Yr

Salary _____ Supervisor _____ Department _____

Duties _____ FT ____ PT ____ No. of Hrs. ____

Reason(s) for Leaving _____

[If you wish to describe additional work experience, attach the above information for each position on a separate sheet of paper.]

Explain any gaps in work history: _____

Have you ever been discharged or asked to resign from a job? ____ Yes ____ No

If yes, explain: _____

REFERENCES:

Professional

Name _____

Address _____

Email _____

Phone (____) _____

Name _____

Address _____

Email _____

Phone (____) _____

Personal

Name _____

Address _____

Email _____

Phone (____) _____

Name _____

Address _____

Email _____

Phone (____) _____

APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application and attachments are true and complete to the best of my knowledge and authorize PAN Fund to verify their accuracy and to obtain reference information on my work performance. I hereby release PAN Fund from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment with PAN Fund. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or PAN Fund may terminate my employment at any time with or without notice or cause.

Signature of Applicant _____ Date: _____